

SAU#16
Administrator Evaluation
2007 - 2008

Administrator

School

Date

The performance standards below are taken from *the Administrator Supervision and Evaluation Process Document*. Please feel free to comment upon any of the statements that you feel applicable to your situation. Please identify strengths and weaknesses which will help me to grow professionally, and note specific examples whenever possible. The results of this survey will be shared with my direct supervisor. Thank you in advance for your time and effort.

Please feel free to write as much, or as little, as you would like. If possible, please cite specific examples.

1. Competencies

- Do I deal with all personnel fairly, constructively and professionally?

- As an administrator, it is my obligation to assist staff in the development and implementation of their personal and professional goals? Do I assist staff in a professional and effective manner?

- Am I visible and accessible to staff, students and parents?

- Do I maintain a positive work ethic and display a level of competency that impacts positively on the day-to-day operations of the school?

2. Curriculum

- Do I promote building-wide academic standards as well as actively working with teachers to improve instruction and programs?

- Do I demonstrate a knowledge and understanding of student growth and development, as well as learning theory and applied motivational theory?

3. Climate

- Do I maintain an open, two-way communication with all school personnel?
- Do I maintain a positive approach as well as steadfast composure on a daily basis?
- Is the faculty and staff empowered in the input for making decisions with an emphasis on school policy and/or procedures?
- Do I promote, as well as support, innovations and best teaching practices?

4. Communications

- Do I provide staff with meaningful opportunities to express themselves?
- Do I provide forums to enhance instructional/educational improvement?
- Do I demonstrate interpersonal skills and communicate with staff orally, in writing and as a listener?
- Do I communicate effectively with students, parents, colleagues and community?
- Do I keep you up-to-date on not only building activities, but also SAU activities?

Other Comments: