Menu Item Selection Form

Professional Employee_____Year_____

School_____Grade/Content Area_____

Certificate(s) Expiration Date _____

Designated Administrator_____

I. Menu Choice Item

II. Preliminary Proposal/Statement of Purpose (Describe your menu choice in terms of what activity you expect to do and how it will benefit your professional growth. Be sure to relate these expectations to your annual goals.)

III. Implementation Timetable (Identify at least one mid-point conference during the year at which time you will discuss your progress. Examples might include: speaking at a faculty meeting, conferencing with your designated administrator, discussing your progress with peers.)

IV. Product Description (Describe briefly what your product will look like. How will it demonstrate meeting your professional development goals?)

Professional Employee Signature_____Date_____

Evaluator's Signature_____Date_____