

**General**

Official school district websites will be hosted and maintained on the District's computer networks or on remote servers rented by the school district for this purpose. For example, homework information, classroom resources, etc. must all be hosted on school district websites. Websites that are hosted outside of the school district that contain references to any students, staff, or facilities of the District are not considered official Websites, and the school district will not be responsible for their content.

The district website is intended to provide a means of sharing information with the school district and the world about school curriculum and instruction, school-authorized activities, and other information relating to the district's schools and mission. Instructional resources for staff, students, and parents may also be provided.

**Organizational Responsibility**

School district websites are official publications and must follow similar guidelines as other district publications (See Policy JICE). For district-wide websites, the Superintendent has primary responsibility for the content of the website. For individual school Websites, the Principal has primary responsibility for the content of the website. All information published on the school district websites must be approved by these individuals or their designees. The Superintendent's Office acts as the final authority when issues arise concerning potentially sensitive content.

All postings to the Websites will be performed by authorized individuals only. These individuals must have been provided with secure access by the Technology Department and have been given approval by the Superintendent or his/her designee. Technology Department Staff reserve the right to remove any publication that adversely affects the operation of the school computer networks.

**Publishing Standards**

All subject matter on district web pages and their links must relate to curriculum and instruction, school-authorized activities, or information about the district or its mission. Staff or student work may be published only as it relates to a class project, course, or other school-related activity. Students, staff, or other individuals may not use the district's web pages to provide access to their personal pages on other servers or online services.

Publishing privileges are provided to staff through individuals who have been authorized by the building principals, the superintendents, or their designees. Students shall not be given publishing privileges to school or district sponsored websites. However, students may have their work published through an approval process that includes their teacher. Also, students may publish content within secure, password protected learning management systems (i.e., Moodle, WebCT). Creators of web pages need to familiarize themselves with - and practice - the following standards and responsibilities as detailed in appendix policy KDC-R.

Law Reference: RSA 194:3-d, 47U.S.C. Section 254, Children's Internet Protection Act

Appendix Reference: KDC-R

Date Adopted: April 11, 2007

Revision Dates:

Last Review Date: