

## **BUS RIDER DISCIPLINARY PROCEDURES**

Any bus rider who does not follow the rules established to provide for a safe and pleasant bus ride will be subject to the following disciplinary procedure. It is intended that this procedure start simply between the driver and the student but can progress to school administration and result in the loss of riding privileges. Bus drivers will report rule infractions to school administrators as soon as possible. Disciplinary action shall be as follows:

### **Level 1**

- First offense -The driver shall give a verbal warning to the student via a Bus Conduct Slip.
- Second offense -Verbal warning to the student via a Bus Conduct Slip by the school Principal and letter sent to parent.
- Third offense -Removal from the bus for 5 days, notify the parent.
- Fourth offense -Removal from the bus for 20 days, notify the parent.
- Fifth offense -Referral to School Board.

### **Level 2, 3 and 4 reporting and notification:**

The driver shall submit a written description of the violation to the Principal of the student's school using the Bus Conduct Slip. The school Principal will decide the appropriate disciplinary action and inform the student, parent(s), the bus contractor and the Superintendent of Schools of this action:

### **Level 2**

- First offense -The student shall receive a verbal reprimand by the Principal via a Bus Conduct Slip.
- Second offense -Removal from the bus for 5 days, notify the parent.
- Third offense -Removal from the bus for 20 days, notify the parent.
- Fourth offense -Referral to School Board.

### **Level 3**

- First offense -The student's riding privileges shall be revoked for a minimum of five (5) and a maximum of twenty (20) school days, notify parents.
- Second offense -Removal from the bus for 20 days and referral to the School Board.
- Third offense -If the violation described is the third (3rd) level 3 violation in the current school year, the student's riding privileges shall be immediately terminated for the remainder of the current school year.

### **Level 4**

- The student's riding privileges shall be immediately terminated for the remainder of the current school year.
- Parent(s) shall be responsible for the student's transportation.
- A reinstatement conference with the parent(s) and the student must be conducted by the Principal prior to allowing the student to ride the bus at the beginning of the next school year.

### **NOTE:**

In compliance with RSA 189:9a, any suspension of a student's riding privileges continuing beyond 20 school days must be approved by the school board.